

## **Application for Grant Aid from the Mawsley Community Fund**

In completing this Application for Grant Aid your attention is drawn to the rules applicable to the Management and Operation of the Mawsley Community Fund, a copy of which is attached to this Application Form

### **Section 1**

To be completed by **all** Applicants. If space provided is inadequate, please continue on a separate sheet and append these to your application.

Applicant	
Representing	
Address for correspondence	
Daytime Telephone No.	
Evening Telephone No.	
Mobile	
Email	
Date of Application	
Signature of Applicant	

Project Reference (if applicable):
Grant Aid Requested <sup>1</sup> :
Statement of Purpose:
(what will you spend the money on - a short summary is sufficient here)
Demonstration of Benefit to the Parish and/or a significant <sup>2</sup> number of Parishioners:
(who will benefit and/or how the Parish will benefit as a whole – what will be different)

### **Section 1 cont.**

Evidence of Need:
(demonstration of existing funding available to the Applicant)
Schedule of required funding payments:

### **Section 2**

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<sup>1</sup> The minimum grant aid available is £250, the maximum limit is determined solely by the availability of funds at the date an application is considered by the Parish Council.

<sup>2</sup> “Significant” shall mean more than one individual or individual family but an upper limit shall be applied at the discretion of the Parish Council and dependent upon the level of funding required.

To be completed by Applicants whose Grant Aid request is for £1,000 or more.

<b>Demonstration of “Value for Money”<sup>3</sup>:</b>
(either a summary of quotations received or append copies of quotations to this Application)
<b>Evidence of management processes:</b>
(how will the Applicant ensure funds will be spent in accordance with the Statement of Purpose)
<b>Indication of the proportion of the total project cost met by this application</b>

  

<b>Evidence of the availability of the balance of funds for the project:</b>
(summary of other funding being used for the project, please append any documentary evidence you may have if grants are obtained from other organisations)

### Section 3

To be completed by all Applicants whose Grant Aid request is for £5,000 or more.

<b>Business Plan:</b>
(Summarise the key elements of a business plan relating to the Project for which Grant Aid is requested or attach your Business Plan to this application)

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<sup>3</sup> “Value for Money” shall mean a demonstration that, where procurement is required from third parties and wherever possible, a minimum of two quotations have been obtained.

#### Section 4

For completion by the Parish Council.

Date of Meeting at which Application considered:		
Decision of Parish Council:		
Amount of Grant Aid approved:		
Conditions applied to Grant Aid:		
Reasons for rejection (if applicable):		
Further action for Parish Council – including payment dates:		
Further action for Applicant:		
Signed:		For and on behalf of Mawsley Parish Council
Name:		<i>Position:</i>
Date:		