

## Minutes of the Mawsley Villagers Association Committee, Tuesday 26 October 2005, 8pm at Mawsley Village Surgery.

Present: Bob, Graham, Chris, Lizzie, Mary Rose, Victoria, Stephen, Allan.

### 1. Apologies

Aidan, Jim Playle, Karen, Simon & John

### 2. Minutes of last meeting

These were approved other than an amendment to the U5 report - that Scallywags are proposing to run a pre-school in the village not a Nursery.

### 3. Social Committee Report

Bonfire Night is going ahead as planned. The Fund Raising Group and the Social Committee are going to merge.

### 4. Actions arising

Action Ref.	Subject	Status	Responsibility
03/1204	To establish status of Youth Group expenditure in 2004 and advise Treasurer.	Covered under Agenda item 9. Ongoing.	AP
06/0105	Send passport photographs to Graham who will produce ID badges.	Graham brought his camera along - so no excuse now!	Anyone who hasn't had their photo taken.
02/0205	To look into the cost / feasibility of 7 seater taxis for Wednesday evenings.	Ongoing.	AP
03/0305	Please sort the registration documents for the donated Motorbike and notify Karen.	Ongoing.	AP
01/0505	Copies of minutes of Youth Group meetings to be sent to MVAC	Ongoing	AP
05/0505	Organise sponsored bike ride	Revisit in Spring. Closed	VB
02/0705	Research insurance requirements	This will be negated by a decision to move to an incorporated body. Closed.	SF
04/0705	Terms of Reference for each Sub-Group	In hand. Most now received. LS to check those outstanding.	Chairs of each sub-group / LS

Action Ref.	Subject	Status	Responsibility
06/0705	Review Management Structure for Village Hall	Covered under Agenda Item. Closed.	All
11/0705	Write to Jenny & Lloyds (Thank you for £400 matched funding donation).	Done. Closed.	LS
12/0705	Register for VAT	Almost Done.	CW
13/0705	Register for Gift Aid	Done. Closed.	CW
03/0805	Make arrangements for SGM.	Meeting arranged for next week. Closed.	BL & LS
04/0805	Residents Visits	On hold till Spring.	GL, LS & AW
05/0805	Website Content list.	This is now gradually being developed. MVA minutes to be sent to Duncan.	RM & JH / LS
01/1005	Proposal for Centre Manager.	See Agenda Item re The Centre.	Centre Steering Committee.
02/1005	Feedback from Tollers Meeting	See Below.	CW

### **02/1005 Feedback from Tollers Meeting**

Toller's (a local Solicitors firm, offered us a free consultation. Chris, Bob Graham & Lizzie went to see Mark Stewart.

Advice given was to Incorporate the Charity. The MVAC agreed that this was a good idea and we should go ahead with this, having discussed the pros and cons of doing so. Bob will look at the forms.

Action Ref.	Subject	Status	Responsibility
03/1005	Fill in forms to incorporate the Charity.		BL

Mark Stewart agreed that the CIC sounded like a very good idea for the trading company and so the MVA agreed this was the way we should go.

The issue of having the same individuals as directors of the Trading company and trustees of the MVA was discussed. This would not be a problem in our case as there would always be more trustees than directors and it is thought that the overlap would be for a limited period only while

the Centre gets up and running, then the plan is to get other volunteers on board.

Chris explained the costs involved should we use Tollers to progress the company registrations:

Incorporation of Charity	£1500
MPC to MVA Lease	£1500
MVA to CIC Service Agreement	£750
CIC registration	£750

It was agreed that all of these costs were too high for us to follow up at the moment. Therefore we would try to do as much as possible ourselves, and use the accountant Tim Allenthwaite to do the rest. (The MPC to MVA lease is the responsibility of the Parish Council).

#### **5. Youth Group Report**

No one was attending from the Youth Group.

#### **6. Treasurers Report**

Noted. See attached.

#### **7. Community Centre Steering Group Report, including Budget Outline**

The actual building is now finished. Handover from Marriott to Wimpey will be 3 November 2005. Wimpey will sort out the car park entrance, which is currently pretty inaccessible. We have the codes for the Fire and Security systems. Wimpey would like to hold an open day for the Centre so that Villagers can have a look around. Bob has very kindly agreed to facilitate this. (Wimpey's insurance will cover the event).

<b>Action Ref.</b>	<b>Subject</b>	<b>Status</b>	<b>Responsibility</b>
04/1005	Organise Open Day for The Centre		BL

The Budget Outline for The Centre was circulated and explained. Much discussion then ensued regarding the document. The Steering Committee for the Centre have not formally approved the Budget outline as yet but will consider it at their meeting tomorrow, with any required amendments.

The MVAC agreed that they were happy to put this proposal forward to the MPC, in principal.

Business rates: Graham and Bob have met with KBC Rating Dept. to consider steps we need to take to ensure that the building gets as much discretionary rate relief as possible.

Entering the MVA as the "ratepayer" (i.e. rather than the CIC) will ensure that the mandatory 80% relief given to charities is given. (The CIC would

generate the money, but pass it to the MVA for them to make the payment).

However relief for the final 20% is at KBC's discretion, and having a large-scale bar would normally preclude this. Pressure will be maintained on KBC, with objective of getting 100%.

## **8. Under 5's Group Report**

8.1 Pre-school: Tracy from Scallywags has met with Allan and visited The Centre. She is keen to continue with the project and is aware of the possible usage limitations. Only minimal building work (door from hall to ladies' bog; move couple of light switches) would be required to meet Ofsted requirements.

Would not open until next September.

We can't give her a list of names of interested parents (data protection).

The Under 5's Group is agreeable to pre-school provision by an external supplier provided that there is a parents' forum. Tracy has agreed to this.

8.2 Chair of Under 5's Group is Victoria Bell; secretary Rebecca Simmons.

8.3 Christmas Party: Wimpey have donated £500, Bedford Pilgrims £80. Much appreciated. The Under 5's Group have requested that any surplus be identified within the MVA accounts as for use by them, rather than for the MVA generally. Agreed.

## **9. Fund Raising Committee Report**

9.1 The Fund Raising Group and the Social Committee have agreed in principle to merge.

9.2 Issue of eligibility of the village for grants discussed and noted that vast majority of funding sources are targeted at the disadvantaged. However two areas where we would qualify are:

access to facilities (especially for young people)

medical: high level of post-natal depression within the village.

## **10. Potential 106 Requirements**

Deferred

## **11. Annual Returns**

Deferred

## **12. Any Other Business**

Noted that there appears to be damage being caused to the woodland area; probably by over-exuberant children. Bob to raise at Parish Council.

Please send a Thank you to Howden's (via Fran) for their donation of £250

Action Ref.	Subject	Status	Responsibility
05/1005	Lizzie to Thank Howden's for donation.		LS

### 13. Date and Time for next meeting

Next Meeting will take place on Tuesday 29th November 8pm at the Surgery.

Special thanks to Bob for taking the minutes during the second half of the meeting while Lizzie went home to get drunk!